



ST SPYRIDON COLLEGE

Sydney – Australia

Greek Orthodox Archdiocese of Australia
Greek Orthodox Parish of South-East Sydney ABN 84 480 080 247
Senior School CRICOS Provider Code 02319E
Junior School CRICOS Provider Code 061558A

College contact details and Enrolment returns:
Phone: 61 2 9311 3340 Facsimile: 61 2 9311 4532
Web: www.stspyridon.nsw.edu.au
By post: Enrolment Officer, PO Box 462 Maroubra NSW 2035
Email: enrolments@stspyridon.nsw.edu.au

International Student Enrolment Form

This is an application form. Completion of this form does not guarantee enrolment.

Application Checklist

The following documents have been read and are agreed to:

- Enrolment Form and Conditions of Entry
- Prospectus
- Student Principles and College Code of Conduct
- Privacy Policy

Copies of the following documents are inserted:

- Enrolment Form completed and signed
- Birth Certificate
- Passport / Visa
- Latest school report, English test Results etc...
- Any applicable legal papers or court orders (where relevant)
- Any medical reports or leaving reports from professionals (where relevant)

For Office Use Only:

Onshore Applicant Offshore Applicant

Name of Agent & Contacts.....

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Homestay Contacts.....

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Commencement Year 20 _____

Commencement Class (Kindergarten to Year 12) _____

Student Information

Surname: _____
(English) (Other language if applicable)

Given Name(s): _____ Male/Female
(English) (Other language if applicable)

Student's Preferred Given Name: _____

Residential Address: _____

Student's place in Family (e.g. second of three children): _____

Date of Birth: _____ Country of Birth: _____ Citizenship Status: _____

Language(s) spoken at home by Student: _____

Religion (where relevant): _____

Present School and Class: _____

Special Needs: Does your child have any special medical or learning needs?
(e.g. learning disabilities, physical disabilities, remedial, gifted, talented, health problems etc.)

Yes No

If 'Yes', please specify and attach any relevant documentation.

Special Accomplishments: Please indicate any special interests/aptitudes or talents.

Parent/Guardian Information:

Father/Other - please specify

Title: _____ Surname: _____

Given Name(s): _____

Occupation: Job Title: _____ Employer: _____

Country of Birth: _____ Citizenship Status: _____ Marital Status: _____

Father's Residential Address: _____

Telephone: Home: _____ Business: _____ Mobile: _____

Email: Home: _____

Email: Business: _____

Religion (where relevant): _____

Language(s) spoken at home by Father: _____

Mother/Other - please specify

Title: _____ Surname: _____

Given Name(s): _____

Occupation: Job Title: _____ Employer: _____

Country of Birth: _____ Citizenship Status: _____ Marital Status: _____

Mother's Residential Address: _____

Telephone: Home: _____ Business: _____ Mobile: _____

Email: Home: _____

Email: Business: _____

Religion (where relevant): _____

Language(s) spoken at home by Mother: _____

Continued overleaf...

Why are you choosing St. Spyridon College for your child's education?

Other relevant family information (e.g. family situation, legal issues, child custody, etc):

Signature of both custodial parents (or legal guardians):

Signature of Custodial Parent 1: _____

Please print name: _____ Relationship to student: _____

Signature of Custodial Parent 2: _____

Please print name: _____ Relationship to student: _____

Date: ____ / ____ / ____

This application requires the signature of BOTH the custodial parents. If both signatures are not entered,

please indicate the circumstances: _____

Conditions of Enrolment:

A student's continued enrolment at St. Spyridon College is dependent on the following conditions:

1. All offers of enrolment are made at the discretion of the Head of College or delegate.
2. A student and his/her parents/guardians will observe the rules and regulations of the College.
3. A student whose parents do not comply with the conditions set by the College may be excluded from enrolment.
4. The Board of Governors retains the right to refuse enrolment without disclosing reasons for so doing.
5. The student will participate fully in the life and program of the College.
6. A student wishing to enrol in St Spyridon College must have a current passport.
7. Students must give one term's notice in writing before the beginning of the preceding term, if they intend to leave the College.
8. All students under the age of 18 years are required to live in Australian Homestay accommodation approved by the College as part of their enrolment conditions. Enrolment will be terminated if students breach this condition.
9. Students 18 years and over will be required to live in Australian Homestay accommodation unless private arrangements are approved by the Principal prior to such arrangements being made. Enrolment may be terminated if students breach this condition.
10. Notwithstanding points 15 & 16, students must advise St Spyridon College of any change in their contact details within 48 hours of the change.
11. Homestay students are required to give two weeks notice if they intend to change their Homestay arrangement. All requests will be assessed and approved by the College.
12. Students are expected to comply with the Federal Laws of Australia. Failure to do so may lead to the student being expelled.
13. Students on student visas must comply with the conditions of their visas which is to maintain a minimum of 80% attendance for each term and maintain satisfactory progress which will be assessed by maintaining regular and

- punctual attendance, application of diligent and sustained effort to study, completing prescribed tasks and homework and abiding by the College's Code of Conduct and Student Principles. Should the student not comply with these conditions their enrolment and visa may be cancelled.
14. The College may suspend or terminate enrolment at its discretion for failure to comply with these conditions or any other serious breach of the College's Code of Conduct.
 15. Similar measures may be taken when the presence of a student becomes prejudicial to the health or moral welfare of other students or when a student becomes a danger to him/herself or to others.

It is the duty of the parents or guardian(s) to notify the College of any changes in address.

Fees

1. It is a requirement that all yearly tuition fees are paid on enrolment and prior to the commencement of the semester. All fees are to be paid in Australian Dollars. Subsequent yearly tuition fees must be paid in full upon receipt of an account and prior to the due date unless prior approval is given by the College Executive.
2. Fees must be paid twice a year before the commencement of each semester. Failure to do so may jeopardise enrolment.
3. In addition to tuition fees, the College requires special fees for such services as ESL classes, the purchase of books, attendance dinners, formals, graduation functions, camps, excursions and overseas trips.
4. Permission to commence a new semester may be refused until full fees for the previous semester have been paid. Interest will be charged for late payments.
5. Students withdrawing from the College will be refunded tuition fees paid in advance. Administrative fee will apply.
6. For new students commencing during the course of the year, the relevant semester fees must be paid upon enrolment approval.
7. Both parents/guardians are jointly and severally responsible for the payment of fees.
8. Fees are reviewed annually and are subject to variation without notice